



CITY OF WILLMAR, MINNESOTA  
REQUEST FOR COMMITTEE ACTION

Agenda Item Number: \_\_\_\_\_

Meeting Date: January 15, 2013

Attachments: ☐ Yes ☐ No ☒

CITY COUNCIL ACTION

Date: January 22, 2013

☐ Approved ☐ Denied  
☐ Amended ☐ Tabled  
☐ Other

\_\_\_\_\_  
\_\_\_\_\_

Originating Department: Public Works

**Action Requested:** Authorization to Schedule a Public Hearing to Receive Comments on Lakeland Drive Interceptor Facility Plan and EIW.

**Guiding Principle:** PFA Facility Plan and MPCA EIW Requirements

**Introduction:** The City of Willmar entered into an agreement with Bollig Inc to perform various professional engineering and technical services for the Lakeland Drive Interceptor/MinnWest Lift Station Project. Bollig will give an update on the project status and requirements.

**Background/Justification:** An EIW and Facility Plan are required by the Minnesota Pollution Control Agency for the Lakeland Drive Interceptor Project. As part of this requirement, a public hearing is conducted to encourage public review and comment on the proposed plan.

**Fiscal Impact:** None

**Alternatives:** None

**Staff Recommendation:** That a Public Hearing on the Lakeland Drive Interceptor/Minnwest Lift Station be held by the City Council on February 19, 2013, in accordance with the requirements of the Minnesota Pollution Control Agency.

**Reviewed by:**

**Preparer:** Paul Jurek, P.E., Bollig Inc

**Signature:**

**Comments:**

# City of Willmar - Lakeland Drive Interceptor

ID	Task Name	Start	Finish	Dec 12	Jan 13	Feb 13	Mar 13	Apr 13	May 13	Jun 13	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Feb 14	Mar 14	Apr 14
1	Kick-Off Meeting - Task 1	Tue 11/20/12	Mon 12/17/12																	
2	Kick off Meeting Held	Tue 11/20/12	Tue 11/20/12																	
3	Approved Contract Signed	Mon 12/17/12	Mon 12/17/12																	
4	Preliminary Design - Task 2	Wed 12/5/12	Fri 6/7/13																	
5	Topo Survey	Wed 12/5/12	Fri 2/15/13																	
6	Right of Way Map	Mon 1/14/13	Fri 2/15/13																	
7	Soil Borings and Geotechnical Evaluation	Mon 1/14/13	Fri 2/15/13																	
8	Facilities Plan and EIR Submittal and Approval	Tue 1/15/13	Fri 6/7/13																	
9	Schedule Update at Public Works Meeting	Tue 1/15/13	Tue 1/15/13																	
10	Provide Draft Facilities Plan and EIR to City of Willmar (Staff)	Tue 1/29/13	Tue 1/29/13																	
11	Set Public Hearing to Receive Comments on Facilities Plan and EIR	Fri 2/1/13	Fri 2/1/13																	
12	Receive Review Comments of Draft Facilities Plan and EIR from Willmar (Staff)	Tue 2/5/13	Tue 2/5/13																	
13	Public Hearing and Council Resolution to Approve Facilities Plan and EIR	Tue 2/19/13	Tue 2/19/13																	
14	Facilities Plan due to MP/CA (to ensure priority)	Fri 3/1/13	Fri 3/1/13																	
15	Request for Placement on the PPL due to MP/CA	Fri 3/1/13	Fri 3/1/13																	
16	MP/CA Facility Plan Amendment Approval	Fri 6/7/13	Fri 6/7/13																	
17	Letter Request for Placement on 2014 IUP Due to PPA	Fri 6/7/13	Fri 6/7/13																	
18	Preliminary Design Plans and Coordination	Tue 12/18/12	Thu 5/30/13																	
19	Submittal of 30% Design Plans	Thu 5/16/13	Thu 5/16/13																	
20	Workshop No. 1	Thu 5/16/13	Thu 5/16/13																	
21	Final Design - Task 3	Thu 5/30/13	Mon 1/13/14																	
22	Design Plans and Coordination	Thu 5/30/13	Mon 1/13/14																	
23	Submittal of 60% Design Plans and Cost Estimates	Fri 6/28/13	Fri 6/28/13																	
24	Workshop No. 2	Fri 7/19/13	Fri 7/19/13																	
25	90% Design Plans, Specifications and Cost Estimates	Fri 8/16/13	Tue 10/15/13																	
26	Drainage Plan	Fri 8/16/13	Fri 8/16/13																	
27	Permits	Fri 8/16/13	Fri 12/13/13																	
28	BNSF Railroad	Fri 8/16/13	Fri 12/13/13																	
29	Detour Approval	Fri 8/16/13	Fri 12/13/13																	
30	MnDOT	Fri 8/16/13	Fri 12/13/13																	
31	MP/CA - Sanitary Sewer Extension - MP/CA	Fri 8/16/13	Fri 12/13/13																	
32	Final Plans and Specifications (Bid Packages)	Fri 12/13/13	Fri 12/13/13																	
33	MP/CA Certifications and Approvals for Bidding	Mon 12/21/13	Tue 12/31/13																	
34	Bidding - Task 4	Mon 12/21/13	Mon 4/7/14																	
35	Council Authorization to Advertise for Bids	Mon 12/21/13	Mon 12/21/13																	
36	Advertise for Bids	Tue 1/28/14	Tue 1/28/14																	
37	Preliminary Conference	Thu 1/30/14	Thu 1/30/14																	
38	Bid Opening	Wed 2/26/14	Wed 2/26/14																	
39	Council Receives Bids and Award of Contract	Mon 3/3/14	Mon 3/17/14																	
40	MP/CA Certifies Bid	Tue 3/14/14	Fri 4/4/14																	
41	Notice to Proceed	Mon 4/7/14	Mon 4/7/14																	
42	Project Management - Task 5	Fri 3/1/13	Tue 4/8/14																	
43	Financing Solutions	Fri 3/1/13	Mon 4/7/14																	
44	PFA Loan Application	Mon 9/23/13	Mon 9/23/13																	
45	Improvement Hearing	Fri 1/31/14	Fri 1/31/14																	
46	State Aid Funding	Tue 4/8/14	Tue 4/8/14																	
47	Assessment Hearing (After Construction)	Thu 5/30/13	Thu 5/30/13																	
48	Roadway Public Meeting at the Fire Hall	Thu 5/30/13	Thu 5/30/13																	